

D.R. N° 582/2023

**Department of Architecture and Design/Department of Antiquity Sciences Sapienza University
School of Architecture /National Technical University of Athens, Greece
Department of Architecture / University of Coimbra, Portugal
Department of Architecture/Department of Humanities University of Naples Federico II**

ACADEMIC YEARS 2023/2024 – 2024/2025

CALL for the admission to the

**POSTGRADUATE INTERNATIONAL JOINT MASTER
in
ARCHITECTURE, LANDSCAPE, ARCHAEOLOGY (ALA)**
(Formerly ERASMUS+ JOINT MASTER in ARCHITECTURE, LANDSCAPE, ARCHAEOLOGY ALA)

Director: Prof.ssa Alessandra Capuano

Code: 30306

THE SAPIENZA UNIVERSITY RECTOR

HAVING REGARD TO law n. 341 on November 19, 1990;

HAVING REGARD TO D.M. on October 22, 2004 n. 270;

HAVING REGARD TO the Statute of Sapienza University of Rome;

HAVING REGARD TO Advanced Training Courses, Training Courses and Intensive Courses issued by Rector's Decree 2774/2022 of October 6, 2022 (hereinafter, Regulations).

HAVING REGARD TO Rector's Decree 543/2023 of March 9, 2023 with which the Master was activated in Sapienza University of Rome for academic years 2023-2025;

HAVING REGARD TO articles n. 3,5,18 and 19 of the "Regolamento didattico di Ateneo" (part one) issued with D.R. n. 1672 on June 26, 2018;

HAVING REGARD TO the agreements signed by the Rectors of University of Coimbra, National Technical University of Athens, University of Napoli and Sapienza University of Rome about the organization of the international joint master Architecture, Landscape, Archaeology (ALA)

CONSIDERING THAT this course has been approved in continuity with the Erasmus Mundus Joint Master in Architecture, Landscape, Archaeology, financed through the European Project 599095-EPP-1-2018-1-IT-EPPKA1-JMD-MOB in the framework of The European Program Erasmus+ (Key Action: Learning Mobility of Individuals - Action Type: Erasmus Mundus Joint Master Degrees);

DECREES

the establishment of the Postgraduate INTERNATIONAL JOINT MASTER in ARCHITECTURE, LANDSCAPE, ARCHAEOLOGY (ALA) jointly offered by Sapienza University of Rome (coordinating institution), National Technical University of Athens, University of Coimbra, University of Naples Federico II.

This call for applications includes the provisions regulating the admission to the Course for the academic year 2023-2025. The Information sheet (Ordinamento), the Study Plan, the Enrolment Procedures for the courses are published on the Advanced Professional Courses webpage: [Master | Sapienza Università di Roma \(uniroma1.it\)](https://www.uniroma1.it)

1. GOALS

The Architecture, Landscape and Archaeology Master is a European study program for architects and archaeologists that aims at the enhancement of archaeological sites. The program will provide advanced education to prepare highly qualified professionals in the heritage sector and aims at transferring skills and knowledge to allow for an innovative cooperation among architects, landscape architects and archaeologists, leading to the creation of a common ground.

Cultural heritage is a complex area, requiring a collaborative interdisciplinary approach. ALA proposes a training curriculum focused on archaeological sites where topics regarding conservation, enhancement and design need to be coordinated. These experts should handle applied technologies for scientific survey and representation, and for didactic communication, they should understand the contents and the potentials of archaeological excavations and the architectural and landscape design issues, they should acquire soft skills for transversal cooperation (interdisciplinary dialogue, inter-institutional collaboration, communication capacity, teamwork, systemic views, analytical and synthetic thinking, negotiation and entrepreneurship).

The preservation and the enhancement of the past is an important resource for economic growth, employment and social cohesion, offering the perspective to revitalize urban and rural areas. European countries offer a rich and diverse mosaic of these expressions that includes material and immaterial legacies and practices. These could also represent a significant opportunity for transferring knowledge to other contexts: on the one hand the ones experiencing environmental risks and political conflicts (Asia, Africa and Middle East) on the other those that have recently developed an interest in the field of heritage for their socio-economic growth (South America).

The current need for a joint approach especially in the job market (national boards for heritage, conservation companies and architects' offices) is stressed by international agencies, such as the UNESCO. An updated training with horizontal cooperation and the most recent technical tools for survey, monitoring, disseminating are needed. The Master offers, for these reasons, an advanced educational path designed to prepare a highly qualified professional expert in dealing with the cultural and technical complexity of the enhancement projects for archaeological areas in urban and natural contexts. It is going to operate in layered cities and territories, respecting their historical and environmental values.

Innovative features of the course are:

- a truly international environment of study and exchange, through a fully accredited and recognized program;
- an interdisciplinarity and integrated-Postgraduate Master course as the basis for a contemporary professional approach
- that bridges the gap between design and conservation;
- a unique study and mobility experience in some of the most outstanding archaeological sites of the world;
- contact with prominent scholars and guest lecturers as the basis of transfer of competences and knowledge;
- exposure to updated and innovative technical tools;
- interesting traineeships in the heritage sector.

2. TEACHING AND TRAINING ACTIVITIES

ALA program is a post-graduate course and is entirely taught in English.

The training corresponds to 3000 hours of activity, of which at least 1000 hours dedicated to lectures, 400 hours to design studio and design workshops, 750 hours to the final thesis and 350 to traineeship. The remaining hours will be dedicated to workshops and seminars, field trips other forms of guided study and interactive teaching. The annual study plan is divided into modules, providing subjects and topics aimed at developing specific professional profiles considering their constant evolution.

ALA curriculum (modules and ECTS)

First Semester (UNIROMA1) – 30 ECTS

MODULES	ECTS
a. ROME WORKSHOP	
1.a Urban design and archaeology workshop	6
b. ARCHITECTURAL AND ARCHAEOLOGICAL CULTURE	
1.b The relationship between architecture and archaeology in urban transformation	4
2.b Landscape and archaeology	4
3.b Design and archaeology: narratives and techniques	4
c. ARCHAEOLOGICAL METHODOLOGIES	
1.c Measured drawings and digital cartography	4
2.c Archaeological excavation and on field methodologies	4
3.c Preventive archaeology and context analysis	4

Second Semester (option NTUA or UC) - 30 ECTS

d. DESIGN STUDIO A (NTUA) - Option A	
1.d Design studio A – Archaeology within the urban tissue	12
2.d Analysis and interpretation: historical and methodological issues	6
3.d Landscape urbanism	6
4.d Contemporary Interventions: theories and practices	6
e. DESIGN STUDIO B (UC) - Option B	
1.e Design studio B – Archaeology and the design of territory	12
2.e Landscape, city and territory archaeology	6
3.e Archaeogeography and territory techniques	6
4.e Narratives of restoration	6

Third Semester (UNIROMA1 or UNINA or UC or NTUA) – 30 ECTS

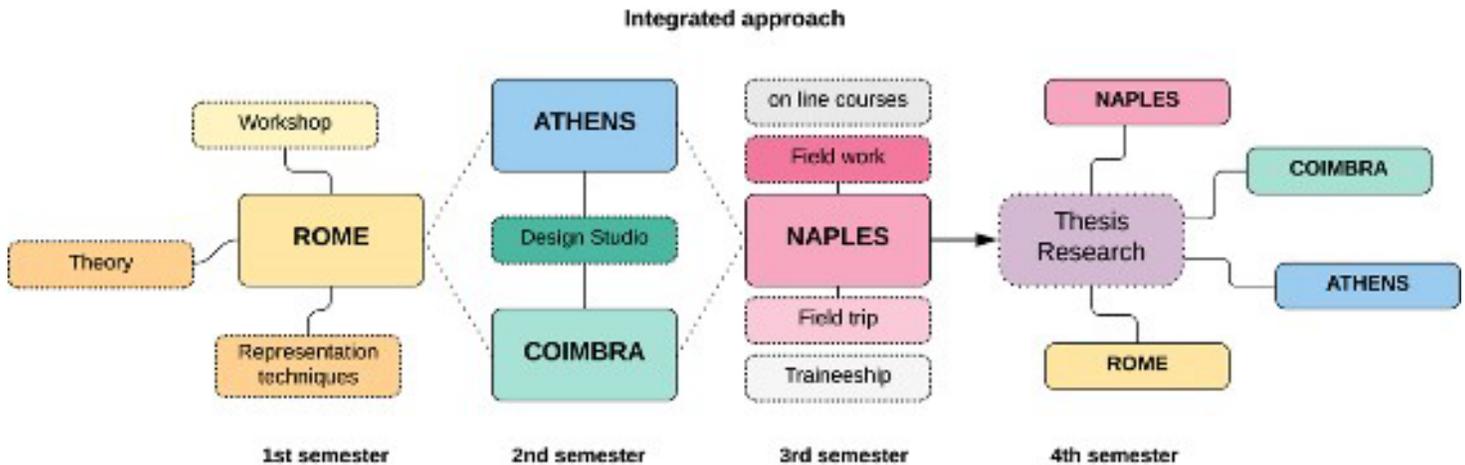
f. PROFESSIONAL PRACTICE (internship) (UNIROMA1 or UNINA or UC or NTUA)	
1.f Internship 350 hours	14
g. Architecture, Landscape and Archaeology Online Course 1 (NTUA)	
1.g Legislation and conventions	2
i. Architecture, Landscape and Archaeology Online Course 2 (UC)	
1.i Research methodologies	2
j. NAPOLI WORKSHOP (UNINA)	
1.j Archaeological site design workshop and field trip	12

Fourth Semester (UNIROMA1 or UNINA or UC or NTUA) – 30 ECTS

k. THESIS	
1.k Research seminar and thesis	30

All the educational activities indicated in the previous table correspond to the acquisition of 120 university credits (European Credits Transfer System). The teaching activities of the Master will be held during the first semester in Rome at the Department of Architecture and the Department of Antiquity Sciences, the second semester students can choose between the Schools of Architecture of the National Technical University of Athens or the University of Coimbra (the third semester will take place partly in Naples and partly in the internship, according to an even distribution among the four cities. Students will attend two online courses on: “legislation and conventions” and “research methodologies”. The last semester will be dedicated to the development of the thesis in one of the four branches at students’ choice (according to an even distribution among the four universities). Classes

are expected to start by October 2023 and to end in July 2025.



Attendance at the educational activities of the course is mandatory and must be proved by the signatures of the students; absences for more than 25% of the total number of hours of classes will result in the inability to obtain the master's diploma. In the event of non-attendance, inadequate results or reprehensible behavior, the master's Academic Committee may opt for the suspension or exclusion of the participant. In such cases, registration fees will not be refunded, scholarships must be returned.

3. DURATION AND NUMBER OF PLACES AVAILABLE

The training course lasts two years. The Master is intended for a maximum number of 44 students. The course will be started only upon reaching the minimum number of 12 participants.

4. ADMISSION REQUIREMENTS

ALA program is a post-graduate course open to worldwide students with a second cycle degree. More specifically,

- for Architects and Civil Engineers: a 5 years graduate degree or a 3 + 2 bachelor and master's degrees (equivalent to 300 ECTS or 180 ECTS + 120 ECTS) that gives access to the profession;

- for Archaeologists and Humanities (Archaeology, Cultural Anthropology with major in Archaeology, Conservation Science, Cultural Heritage, Museum Conservation): a 5 years graduate degree or a 3 + 2 bachelor and master's degrees (equivalent to 300 ECTS or 180 ECTS + 120 ECTS).

5. REGISTRATION ON INFOSTUD

To participate in the call for applications, under penalty of exclusion, candidates must:

- obtain a Sapienza student ID number and password by registering on [Infostud 2.0 | Sapienza Università di Roma \(uniroma1.it\)](https://www.uniroma1.it/en/pagina/infostud-platform) (Students' credentials to login on Infostud can be obtained following the instructions on the University website <https://www.uniroma1.it/en/pagina/infostud-platform>)

- add to their Infostud profile their university degrees and qualifications required for the admission to the Advanced Professional Courses (MASTER UNIVERSITARI). Updating the university degree on Infostud is mandatory, following the instruction: login on infostud on [Studenti | Sapienza Università di Roma \(uniroma1.it\)](https://www.uniroma1.it/en/pagina/infostud-platform) and select: PROFILE – UNIVERSITY QUALIFICATION.

To login on Infostud are necessary SPID or CIE credentials, in compliance with the law for digital upgrade ("semplificazione e innovazione digitale").

Non-Italian candidates who cannot obtain SPID credentials will be able to login with their Infostud details (Students Id Number and Password). Students already registered on Infostud can login with their SPID and student credentials.

6. PAYMENT OF FEES FOR THE ADMISSION TEST/QUALIFICATION ASSESSMENT

Candidates must pay under penalty of exclusion, the mandatory € 51 fee for the admission test/qualification assessment (corresponding

to 35,00 euros for tuition fees and € 16 for virtual stamp duty) by April 20th, 2023.

Procedure for the payment:

- Login to Infostud with Student ID Number or SPID/CIE credentials, on <https://www.uniroma1.it/it/pagina-strutturale/laureati>;
- Click, in the following order: Advanced Professional Courses (MASTER) – Admission to Advanced Professional Courses (ACCESSO AI CORSI) – insert the code of the Course **30306** – continue;

After creating the form, the system will activate a PagoPA button. Follow the instructions at the link Payment.

This is the only procedure accepted. Complaint for payments after the deadline will not be accepted. Therefore, candidates are advised to complete the procedure ahead of deadline so as to enable the offices to provide support if required. In the event the Advanced Professional Course is not activated, the fee for the admission test/qualification assessment will not be refunded except for the 35,00 euros. In any different circumstance the 35,00 euros fee will not be refunded. The stamp duty (€ 16,00) will not be refunded under any circumstance.

7. SUBMISSION OF UNIVERSITY QUALIFICATIONS

The ALA consortium has adopted a single admission procedure which will be administered and managed online. All information for applicants and application forms will be published on the ALA website (www.masterALA.eu) at least 1 month before the application deadline. The deadline for submitting the application will be **April 20th 2023**

➤ How to apply

The application process consists of two steps:

1. Applicants will have to fill in and submit the application via the Online System on the ALA website. Applicants will fill out the on-line application form and specify whether they request Erasmus + Scholarship and upload all the required documents (all translated in English) in pdf format:
 - a. relevant certificates and transcripts of previous studies (for Architects/Engineers proof that the degree gives them the access to the profession);
 - b. proof of relevant experience on the field;
 - c. portfolio of relevant works
2. Application will be evaluated by the ALA Academic committee. The selected candidates will have to send in hard copy by post all required documents (in English). The Coordinating University will issue an acknowledgment of receipt.

ALA Candidates **have to meet Immigration (VISA) requirements** for the countries involved in the mobility (Italy, Greece and Portugal) and have to include the following documents:

- Proof of **Nationality** (passport)
- Original and translated copy in English of the **University diploma and of transcript of study results.**
- **Curriculum vitae studiorum**
- **Motivation Letter** (maximum 1 A4 page)
- For Architects and Engineers **Portfolio** of their previous significant study/work activity and thesis
- For other students PDF of their **bachelor/master thesis or/and illustrated work/research**
- Proficiency level of **English language** Certificate (Applicants must have a Cambridge Certificate of Proficiency in English or alternatively: IELTS Certificate (minimum score of 6.0 with at least 5.0 point in each section; TOEFL (paper based) at about 550 points with 4.0 in the writing section; TOEFL (IBT) 79 points with at least 17 points in every section. Candidates from English speaking countries (or alternatively that had attended an English-speaking University) must provide an official letter from their university from which they graduated, attesting that English is the media of instruction).

Candidates holding a foreign degree, in addition to the above, shall submit one of the following documents:

- Declaration of Value issued by the Italian Embassies or Consulates of the country in which the degree has been achieved, together with the transcript of records and a copy of the degree
- CIMEA Statement of comparability together with CIMEA Statement of Verification. Downloadable accessing CIMEA platform at: [Statements of Comparability and Verification - CIMEA](#)
- The Diploma Supplement (if it is an EU degree) issued by the university of origin and legalized by the Italian embassy or

consulate of the country in which the degree has been achieved.

Candidates submitting an incomplete documentation will be conditionally admitted and cannot complete their enrolment until submission of all the required documentation.

Non-EU citizens residing abroad must abide by the interdepartmental provisions of the circular about the procedures for entry, residency and enrolment at higher education institutions for students requiring visas for higher education courses in Italy, for the academic year 2022-2023 (in Italian “procedura per l'ingresso, il soggiorno, l'immatricolazione degli studenti internazionali e il relativo riconoscimento dei titoli, per i corsi della formazione superiore in Italia valide per l'anno accademico 2022-2023”) available on <https://www.studiare-in-italia.it/studenti stranieri/>. Candidates who need a student visa have to submit an online pre-enrolment application on <https://www.universitaly.it/index.php/dashboard>

Candidates with a recognised disability pursuant to art. 3, paragraphs 1 and 3, of law no. 104 of 1992 and/or having a disability equal or higher than 66% must also submit a copy of the certificate attesting their disability issued pursuant to the law, under penalty of exclusion from having the foreseen support; the same certificate must be also forwarded to the Office for Students with Special Needs to the following email address: sportellodisabili@uniroma1.it. Applications with incomplete documentation or submitted by different modalities than those provided in this Call will not be accepted.

8. SELECTION PROCEDURES

The applications will be pre-screened for formal requirements and only the complete applications will be assessed by the ALA Academic Committee for evaluation. The selection procedure includes two stages:

- Evaluation of the documents: motivation letter and curriculum (transcripts of studies, proof of relevant experience), for architects, landscape architects and engineer a portfolio showing projects and drafting abilities, for archaeologists a portfolio with excavation experiences, catalogue of work, analysis of sites, etc.);
- Interview (*de visu* or by videoconference).

Academic merit of the applicants will be calculated as follows:

The **Selection Criteria** will be made fully available to applicants on the website to ensure full transparency. Maximum evaluation is 100 points that will be counted as follows: up to 15 pts for final evaluation in previous degrees and proof of other technical specializations, up to 15 pts for working experience, up to 10 pts for publications, up to 30 pts for portfolio, up to 30 pts for interview.

Special attention will be paid in the student selection to avoid any discrimination. Applications will be considered solely on the basis of their academic merit, skills and potential, regardless of gender, ethnic or national origin, age, disability, religion, sexual orientation or any other distinction.

All partner Universities have support services for students with special needs that will be fully and freely available to ALA students to avoid any discrimination and ensure equal opportunities.

At the end of the selection procedure a ranking list of admitted students in decreasing order will be approved as well as the number of scholarships available. In case of equal scores, priority will go to disabled or economically disadvantaged applicants; gender balance; geographical distribution.

9. PUBLICATION OF THE LIST OF ADMITTED CANDIDATES/RANKING

The list of the admitted candidates will be published on the Advanced Professional Course webpage and on Master ALA website once completed the assessment/selection procedures. The publication of the list of admitted candidates is to be considered as official communication. If the number of candidates exceeds the number of positions available, they will be included in a merit ranking and only candidates considered winners will be admitted to the Advanced Professional Course. Suitable candidates will be admitted to the Course in the event of withdrawal of one or more winners.

ACTIVITY	DATE
Application Submission deadline	April 20, 2023
Interviews	April/May 2023 (date to be communicated)
List of admitted candidates	May 15, 2023



Final date for acceptance	June 15, 2023
End Enrollment	July 15, 2023

10. ACCEPTANCE

All applicants shall receive written communication of the decision of the Consortium Committee. *Notification Letters* will give explanation of the results as well information on the appeal procedure. Applicants on the reserve list will also be notified. The notification of acceptance for the selected candidates will include **the official letter of approval**.

The notification of acceptance will contain a deadline by which all students should send all requested documents. Students failing to respect the deadline, will be considered withdrawing and places available will be offered to students from the reserve list, according to their ranking. An additional deadline for completing the registration process will be established.

Appeal System. Any scholarship holder will be given direct access to the information regarding the applications' assessment and evaluation phases. All rejected candidates will be given 7 days to present appeal before the final selection is approved.

11. PAYMENT OF THE ENROLMENT FEE

Candidates admitted must pay a total participation cost of € 8000 (€ 4000/each year); The payment must be made in one instalment before July 15, 2023, or in two instalments of € 4.000,00 each, the first before July 15, 2023 and the second before July 15, 2024.

The payment may be made through one of the modalities provided at the page: [Payment | Sapienza Università di Roma \(uniroma1.it\)](#).

The procedure to pay the enrolment fee is here described:

login in Infostud from [Laureati | Sapienza Università di Roma \(uniroma1.it\)](#) - click on Advanced Professional Courses (MASTER), first year (PRIMO ANNO), insert the code **30306** – continue. After creating the form, the system will activate a **PagoPA** button for the payment. Follow the instructions at the link Payment.

Pursuant to art.11, paragraph 1 of the Regulations, in the event of publication of the list of successful candidates, admitted candidates who did not make the payment of the first instalment by July 15, 2023 will have to pay a surcharge for late payments of 65.00 euros. If the payment of the first instalment occurs after 60 days from the deadline of July 15, 2023 the surcharge will be due twice as much as the ordinary expected.

Pursuant to art.11, paragraph 2 of the Regulations, in the event of publication of the rankings, suitable students in the rankings replacing other candidates who fail to pay the first instalment for the enrolment by the deadline, will be considered renunciatory.

Suitable students can only enroll in the event of scrolling of the ranking list. The deadline for the payment of the second instalment is July 15, 2024. To proceed with the payment, follow the procedure in the order: Advanced Professional Courses (MASTER) – First Year (PRIMO ANNO)– insert the code **30306** – continue. After creating the form, the system will activate a PagoPA button for the payment. Follow the instructions at the link Payment. Failure to pay the second instalment within the deadlines will result in a surcharge for late payments of 65.00 euros. If the payment of the second instalment occurs after 60 days from the deadline of February 15, 2024, the surcharge will be due twice as much as the ordinary expected.

After the deadlines Infostud 2.0 will not provide the online payment forms. Students will need an authorization from the Coordinator (requested via email at settoremaster@uniroma1.it.)

The candidate who does not pay the first installment within the deadline will be considered a dropout. Late attendance (after 10 days) to the beginning of classes will result in a loss of the placement.

12. LOANS AND/OR SCHOLARSHIPS

The program might provide **scholarships** to students who will be selected by the consortium.

The following scholarships might be available:

- 6 Scholarships paid by Sapienza with the PNRR funds PE5 CHANGES consisting of 8.000€ for participation costs + 7.000 € as contribution to living costs.
- 3 Scholarships paid by NTUA consisting of 8.000 € for participation costs.
- Other scholarships: University of Naples Federico II and University of Coimbra, external bodies such as DTC Lazio, could provide other scholarships for partial or total coverage of the enrolment fees.

Scholarships will be assigned according to criteria developed and defined by the funding Body.

13. REDUCTION OF THE ENROLMENT FEE FOR STUDENTS WITH DISABILITIES

Students with a recognized disability pursuant to art. 3, paragraphs 1 and 3, of the law of 5 February 1992, n. 104 and/or with disability equal to or greater than 66% are exempted from 50% of the enrolment fee, exceptions made if students benefit from any other support stated in the Regulations (art. 30, paragraph 9 of the Regulations). Therefore, students with exemption will not have to pay the second instalment. To proceed with the request for exemption, the student must send the certificate of disability to servizio.disabilita@uniroma1.it and to settoremaster@uniroma1.it.

14. PROCEDURES FOR FINAL EXAM AND GRADUATION

- **Exams**

Student's accomplishments to the single modules (see 2. TEACHING AND TRAINING ACTIVITIES) are evaluated through final semester examinations. Students should successfully pass examinations to complete each of the Master modules; the type of assessment for each module is specified in the course description distributed at the beginning of the semester. Final graduation will be assessed with the Italian grade system.

Before the final exam, students must pay a contribution of 75,00 euros and fill the AlmaLaurea Questionnaire according to the guidelines provided on <https://www.uniroma1.it/en/pagina/master-final-exam>.

- **Master Thesis**

Master thesis can be undertaken only upon completion of all teaching modules and having initiated the apprenticeship. The Master Thesis can be connected to the activities taking place during the internship or can be a research or design project developing from design studio/workshop. All options need to be approved by the Academic Committee. Students should clarify the hypothesis and the methodology that will lead to the final product. The thesis should be submitted with a report from the supervisor. Final presentation should be held in **summer 2025**. In serious circumstances (illness or mourning) the thesis could be discussed in the fall of the same year. The thesis will be marked following the Italian grades' system (see Table below). With the thesis, students should submit a report concerning their professional practice period along with the evaluation of the Associate Partner and the thesis' Supervisor stating that the student has satisfactorily completed the task.

- **Thesis Evaluation**

The thesis will be presented in front of a panel of professors (and possibly associated partners) panel composed by at least three members (maximum 7) and can be evaluated maximum 10 points. The evaluation of the final degree is expressed in hundredths (0-110 scale), the minimum grade is 66/110 and the maximum grade is 110/110, according to the Italian assessment system of Sapienza University, that is the coordinating institution that is issuing the diploma. The final graduation grade will depend on the average score obtained during the four semesters converted to the Italian assessment system, multiplied for 110 and divided by 30, to which maximum 10 pts and Laude can be added (average score x 110: 30 + X).

ALA GRADES		
EXAMS	ITALIAN SYSTEM	THESIS
A/A-	30/30L	X = From 1 to 10 pts
B+/B/B-	27/28/29	average score according to Italian grades x 110/30 + X
C+/C/C-	24/25/26	
D+/D/D-	21/22/23	
E+/E/E-	20/19/18	
F (Failed)	<18 (Failed)	

1. OBTAINING THE DIPLOMA

The Diploma will be issued by Sapienza University, on behalf of the four partners according to the applicable regulation. The Diploma will carry the signature of the relevant authorities having the power for issuing University degrees in each of the partner Universities, and the official logo of the four Universities.

The **Diploma** will be accompanied by a **diploma Supplement** that lists all the courses and the title of the thesis with their accompanying ECTS credit points and grades. Information will include training hours, language of instruction, institutions delivering

the courses and all relevant details such as: ECTS system, description of the nature, level, content, context and status of the studies pursued and successfully completed.

2. INFORMATION

All lessons will be held in presence in the spaces of the Architecture Schools of the four partner universities according to the official calendar published on the ALA website, except for particular restrictions issued by Governments to combat the Covid 19 pandemic.

Contacts:

erasmusmaster.ala@uniroma1.it

EMJMD General Coordinator:

Prof. Alessandra Capuano

EMJMD Administration:

Attilia De Rose

EMJMD Assistant:

Jmia Maria Cosentino

Teaching and Administrative activities of ALA will be held in:

The School of Architecture, Piazza Borghese 9, Rome

Main Sapienza Administrative Office of the Master

DIAP Department of Architecture and Design

Address: Via Flaminia 359, 00196

Opening hours: Monday to Friday, 9.30 a.m. – 13.00 p.m.

Tel.: +39 06-32101221

Prot. 0023652 march 10, 2023

Signed by the RECTOR
Prof.ssa Antonella Polimeni