

D.R. 3575/2019

**Department of Architecture and Design/Department of Antiquity Sciences Sapienza University
School of Architecture /National Technical University of Athens, Greece
Department of Architecture / University of Coimbra, Portugal
Department of Architecture/Department of Humanities University of Naples Federico II**

ACADEMIC YEARS 2020/2021 – 2021/2022

**CALL for the Admission to the ERASMUS MUNDUS JOINT MASTER DEGREE
in
ARCHITECTURE, LANDSCAPE, ARCHAEOLOGY (EMJMD ALA)**

EMJMD ALA COORDINATOR: Prof.ssa Alessandra Capuano

Code: 30306

THE SAPIENZA UNIVERSITY RECTOR

HAVING REGARD TO	law n. 341 on November 19, 1990;
HAVING REGARD TO	D.M. on October 22, 2004 n. 270;
HAVING REGARD TO	articles n. 3, 5, 18 and 19 of the "Regolamento didattico d'Ateneo" (part one) issued with D.R. n. 000547 on June 3, 2008;
HAVING REGARD TO	the "Regulations concerning master courses, advanced training courses, training courses, intensive Master courses" issued with D.R. n. 915/2018 of March 26, 2018;
HAVING REGARD TO	Regulation (EU) No 1288/2013 of the European Parliament and of the Council of 11 December 2013 establishing Erasmus+: the Union programme for education, training, youth and sport
HAVING REGARD TO	the resolution of the Sapienza Academic Senate no.393/15 of 22 September 2015 with which the Master was established;
HAVING REGARD TO	Decree-Law no. 62/2018, of 6 of August, of the Portuguese Republic, complemented by the Decree Law no. 65/2018, of 16 August, 2018, and the Order No. 11643 / 2018, published in the official Journal of the Portuguese Republic (Diário da República), 2nd Series - No. 235 - of December 6, 2018;
HAVING REGARD TO	Decision 7837, Greek Gov. Gazette 601/B/26.2.2019 "Approval of ALA EMJMD between SAPIENZA Università di Roma, NTUA, University of Coimbra and University Federico II di Napoli
HAVING REGARD TO	the resolution of the Università degli Studi di Napoli Federico II, Dipartimento di Architettura no.11/15 of 29 November 2016 with which the Master was established;

DECREES

the establishment, for the academic years 2020-2022, of the ERASMUS MUNDUS JOINT MASTER DEGREE (post-graduate Master Course) in "ARCHITECTURE, LANDSCAPE AND ARCHAEOLOGY" jointly offered by Sapienza University of Rome (coordinating institution), National Technical University of Athens, University of Coimbra, University of Naples Federico II.

1. GOALS

The Architecture, Landscape and Archaeology Master is a European study programme for architects and archaeologists that aims at the enhancement of archaeological sites. The programme will provide advanced education to prepare highly qualified professionals in the heritage sector, and aims at transferring skills and knowledge to allow for an innovative cooperation among architects, landscape architects and archaeologists, leading to the creation of a common ground.

Cultural heritage is a complex area, requiring a collaborative interdisciplinary approach. ALA proposes a training curriculum focused on archaeological sites where topics regarding conservation, enhancement and design need to be coordinated. These experts should handle applied technologies for scientific survey and representation, and for didactic communication, they should understand the contents and the potentials of archaeological excavations and the architectural and landscape design issues, they should acquire soft skills for transversal cooperation (interdisciplinary dialogue, inter-institutional collaboration, communication capacity, teamwork, systemic views, analytical and synthetic thinking, negotiation and entrepreneurship).

The preservation and the enhancement of the past is an important resource for economic growth, employment and social cohesion, offering the perspective to revitalize urban and rural areas. European countries offer a rich and diverse mosaic of these expressions that includes material and immaterial legacies and practices. These could also represent a significant opportunity for transferring knowledge to other contexts: on the one hand the ones experiencing environmental risks and political conflicts (Asia, Africa and Middle East) on the other those that have recently developed an interest in the field of heritage for their socio-economical growth (South America).

The current need for a joint approach especially in the job market (national boards for heritage, conservation companies and architects' offices) is stressed by international agencies, such as the UNESCO. An updated training with horizontal cooperation and the most recent technical-tools for survey, monitoring, disseminating are needed. The Master offers, for these reasons, an advanced educational path designed to prepare a highly qualified professional expert in dealing with the cultural and technical complexity of the enhancement projects for archaeological areas in urban and natural contexts. It is going to operate in layered cities and territories, respecting their historical and environmental values.

Innovative aspects of the ALA EMJMD are:

- a truly international environment of study and exchange, through a fully accredited and recognized programme;
- an interdisciplinarity and integrated-Postgraduate Master Programme as the basis for a contemporary professional approach that bridges the gap between design and conservation;
- a unique study and mobility experience in some of the most outstanding archaeological sites of the world;
- contact with prominent scholars and guest lecturers as the basis of transfer of competences and knowledge;
- exposure to updated and innovative technical tools;
- interesting traineeships in the heritage sector;

2. ORGANIZATION OF TEACHING AND TRAINING ACTIVITIES

ALA programme is a post-graduate course and is entirely taught in English.

The training corresponds to 3000 hours of activity, of which at least 1000 hours dedicated to lectures, 400 hours to design studio and design workshops, 750 hours to the final thesis and 350 to traineeship. The remaining hours will be dedicated to

field trips, other forms of guided study and interactive teaching. The annual study plan is divided into modules, providing subjects and topics aimed at developing a specific professional profile taking into account its constant evolution.

ALA curriculum (modules and ECTS)

First Semester (UNIROMA1) – 30 ECTS

MODULES	ECTS
a. ROME WORKSHOP	
1.a Urban design and archaeology workshop	6
b. ARCHITECTURAL AND ARCHAEOLOGICAL CULTURE	
1.b The relationship between architecture and archaeology in urban transformation	4
2.b Landscape and archaeology	4
3.b Design and archaeology: narratives and techniques	4
c. ARCHAEOLOGICAL METHODOLOGIES	
1.c Measured drawings and digital cartography	4
2.c Archaeological excavation and on field methodologies	4
3.c Preventive archaeology and context analysis	4

Second Semester (option NTUA or UC) - 30 ECTS

d. DESIGN STUDIO A (NTUA) - Option A	
1.d Design studio A – Archaeology within the urban tissue	12
2.d Analysis and interpretation: historical and methodological issues	6
3.d Landscape urbanism	6
4.d Contemporary Interventions: theories and practices	6
e. DESIGN STUDIO B (UC) - Option B	
1.e Design studio B – Archaeology and the design of territory	12
2.e Landscape, city and territory archaeology	6
3.e Archaeogeography and territory techniques	6
4.e Narratives of restoration	6

Third Semester (UNIROMA1 or UNINA or UC or NTUA) – 30 ECTS

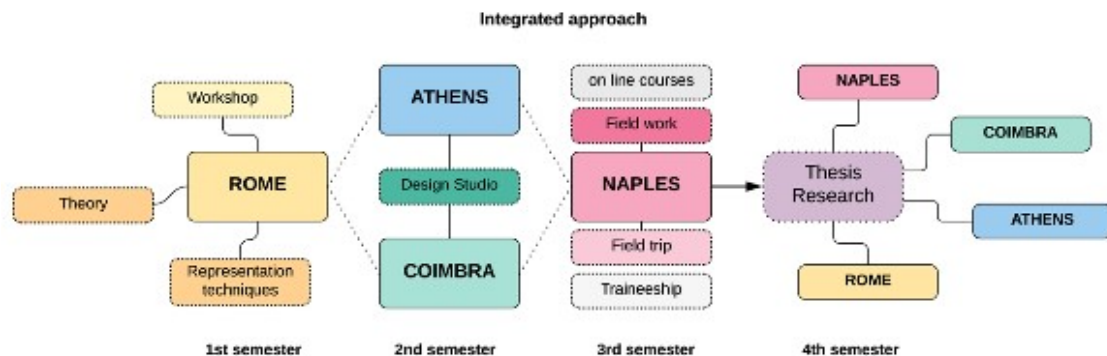
f. PROFESSIONAL PRACTICE (internship) (UNIROMA1 or UNINA or UC or NTUA)	
1.f Internship 350 hours	14
g. Architecture, Landscape and Archaeology Online Course 1 (NTUA)	
1.g Legislation and conventions	2
i. Architecture, Landscape and Archaeology Online Course 2 (UC)	
1.i Research methodologies	2
j. NAPOLI WORKSHOP (UNINA)	
1.j Archaeological site design workshop and field trip	12

Fourth Semester (UNIROMA1 or UNINA or UC or NTUA) – 30 ECTS

k. THESIS	
1.k Research seminar and thesis	30

All the educational activities indicated in the previous table correspond to the acquisition of 120 university credits (European Credits Transfer System). The teaching activities of the Master will be held during the first semester in Rome at the School of Architecture with teaching staff coming from the Department of Architecture and Design and the Department of Antiquity Sciences, the second semester students can choose between the Schools of Architecture of the National Technical University of Athens or the University of Coimbra; the third semester will take place partially in Naples and partially will be dedicated to

an internship in one of the cities where universities are placed. Students will attend two online courses on: “legislation and conventions” and “research methodologies” The last semester will be dedicated to the development of the thesis in one of the four cities (according to an even distribution among the four universities).



Classes are expected to start by October 2020 and to end in July 2022.

Attendance at the educational activities of the course is mandatory and must be proved by the students signature; absences for more than 25% of the total number of lectures hours will result in the failure to obtain the Master diploma.

Erasmus + Scholarships, as well as other national scholarships, are available for the applicants and will be awarded upon submission of an application according to proved merits of the candidates.

In the event of non-attendance, inadequate results or reprehensible behavior, the Master’s Academic Committee may opt for the suspension or exclusion of the participant. In such cases, registration fees will not be refunded, scholarships must be returned.

3. DURATION OF THE MASTER AND AVAILABLE PLACES

The programme lasts two years and is a full time course.

The Master is intended for a maximum number of 44 students and will start only upon reaching the minimum number of 18 participants.

4. INCOMPATIBILITY

In accordance with Article 142 of T.U. 1592/1933, contemporary registration to other course of studies is not allowed: therefore the participants to the Master courses cannot enroll, in the same academic year, for other Master courses, Residency programs, PhD courses, Master Degree courses, and also research grants (notice of the MIUR of 08/04/2011 available on the reserved site <https://ateneo.cineca.it/assegnisti/>); with the exception of High Education and Formation courses.

5. ADMISSION REQUIREMENTS

ALA programme is a post-graduate course open to worldwide students with a second cycle degree. More specifically,

- for Architects, Landscape Architects and Civil Engineers: a graduate degree (equivalent to 300 ECTS or 180 ECTS + 120 ECTS) that gives access to the profession;
- for Archaeologists and Humanities (Archaeology, Cultural Anthropology with major in Archaeology, Conservation Science, Cultural Heritage, Museum Conservation): a graduate degree that gives access to PhD level.

6. ADMISSION PROCEDURES

The ALA consortium has adopted a single admission procedure which will be administered and managed on line. All information for applicants and application forms will be published on the ALA website (www.masterALA.eu) at least 3 months before the application deadline. The deadline for submitting the application is **March 16, 2020**.

➤ **How to apply**

The application process consists of two steps:

1. Applicants will have to fill in and submit the application via the Online System on the ALA website, and will have to specify whether they request Erasmus + Scholarship or other scholarships and upload all the required documents (all translated in English) in pdf format:
 - a. relevant certificates and transcripts of previous studies (for Architects/Engineers proof that the degree gives them the access to the profession);
 - b. proof of relevant experience on the field;
 - c. portfolio of relevant works
2. Application will be evaluated by the ALA Academic Committee.
ALA Candidates **have to meet Immigration (VISA) requirements** for the countries involved in the mobility (Italy, Greece and Portugal) and have to include the following documents:
 - Proof of **Nationality** (passport) and of **Residence** (official document)
 - Original and translated copy of the **University diploma and of transcript of study results**
 - **Curriculum** vitae Studiorum
 - **Motivation Letter** (maximum 1A4 page)
 - **Letter of recommendation** by two academic referees
 - For Architects and Engineers **Portfolio** of their previous significant study/work activity and thesis
 - For other students PDF of their **thesis** or other relevant work
 - **Signed Declaration** of fulfilment of eligibility criteria for a EM scholarship (if applying)
 - Proficiency level of **English language** Certificate (Applicants must have a Cambridge Certificate of Proficiency in English or alternatively: IELTS Certificate (minimum score of 6.0 with at least 5.0 point in each section; TOEFL (paper based) at about 550 points with 4.0 in the writing section; TOEFL (IBT) 79 points with at least 17 points in every section. Candidates from English speaking countries (or alternatively that had attended an English speaking University) must provide an official letter from their University from which they graduated, attesting that English is the media of instruction).

7. SELECTION PROCEDURES

The applications will be pre-screened for formal requirements and only the complete applications will be assessed by the ALA Academic Committee for evaluation. The selection procedure includes two steps

- Evaluation of the documents: motivation letter and curriculum (transcripts of studies, proof of relevant experience), for architects, landscape architects and engineers portfolio showing projects and drafting abilities, for archaeologists portfolio with excavation experiences, catalogue of work, analysis of sites, etc.);
- Interview (*de visu* or by videoconference).

Academic merit of the applicants will be calculated as follows:

The **Selection Criteria** will be made fully available to applicants on the website to ensure full transparency. Maximum evaluation is 100 points that will be counted as follows: up to 20 pts for final evaluation in previous degrees and proof of other technical specializations, up to 20 pts for working experience, up to 10 pts for publications, up to 20 pts for pdf of portfolio, thesis or other relevant work, up to 30 pts for interview.

Special attention will be paid in the student selection to avoid any discrimination. Applications will be considered solely on the basis of their academic merit, skills and potential, regardless of gender, ethnic or national origin, age, disability, religion, sexual orientation or any other distinction.

All partner Universities have support services for students with special needs that will be fully and freely available to ALA students to avoid any discrimination and ensure equal opportunities.

At the end of the selection procedure a ranking list of admitted students in decreasing order will be approved as well as the number of scholarships available. In case of equal scores, priority will go to: disabled or economically disadvantaged applicants; gender balance; geographical distribution.

The lists of selected and reserve candidates shall be approved by EACEA. Admitted students who do not qualify for a scholarship, due to the limited number of individual scholarships available, can be admitted to the ALA Master course on self-paying basis. Self-Paying candidates will have to provide adequate proof of financial sustainability for the whole course duration or they can apply for other scholarships.

ACTIVITY	DATE
Application procedure information	November 15/2019
Application submission deadline	March 16/2020
Interviews	March 2020 (date to be communicated)
List of Admitted Candidates	by April 10/2020
Final date for acceptance	May 15/2020
End Enrolment	July 15/2020

8. ACCEPTANCE

All applicants shall receive written communication of the decision of the Consortium Committee. Applicants on the reserve list will also be notified. The notification of acceptance for the selected candidates will include:

- The official letter of approval;
- A model of the Student agreement;
- Student handbook with practical information on the EMJMD ALA.

The notification of acceptance will contain a deadline by which all students should be registered and send all requested documents. Students failing to respect the deadline, will be considered withdrawing and available places will be offered to students from the reserve list, according to their ranking. An additional deadline for completing the registration process will be established.

Appeal System. All scholarship holders will be given direct access to the information regarding the applications' assessment and evaluation phases. All rejected candidates will be given 7 days to present appeal before the final selection is approved.

9. PARTICIPATION COSTS

All students involved in the ALA programme will pay participation costs. The participation costs will be different between students from Programme Countries and students from Partner Countries (for complete list please refer to https://ec.europa.eu/programmes/erasmus-plus/about/who-can-take-part_en) as follows:

- Programme Country Students: 2.250 EUR per semester / 4.500 EUR per year
- Partner Country Students: 4.500 EUR per semester / 9.000 EUR per year.

Participation costs cover: Student insurance for two years / Selection and Registration/ University fee (overheads) / ALA workshops and field trips / Design studios/ Pedagogical Material/ Educational trips to archaeological areas/ Course exams/ Thesis examination/ Library access/ Administrative-Managerial expenditures/ Publications of students' works/ Organization of conference to promote students' works/ Cost for issuing the diploma and the Diploma Supplement/ Publicity and Dissemination of the course and the outcomes of students' work/ Organisation of online courses.

Participation costs do not cover accommodation, living expenses, travel or visa costs.

Therefore, the participation costs for two years for self-paying candidates are € 9.000 (nine-thousand euros) if belong to Programme countries and € 18.000 if they come from Partner countries.

The payment can be made in one instalment before October 1st, 2020, or in two instalments of € 4.500,00 each, the first before October 1st, 2019 and the second before October 1st, 2021, using the relative forms downloadable from Infostud system at the page <http://www.uniroma1.it/studenti> by entering the matriculation number and password and then selecting: MASTER - PRIMO ANNO – Master code 30306 - PROSEGUI - STAMPA.

The payment may be made through one of the modalities provided at the page:

<http://www.uniroma1.it/didattica/tasse/pagamenti>

The candidate that does not pay the first installment within the deadline will be considered a dropout. Late registrations may be accepted only if **authorized by the Director of the Master** in writing and only according to the ranking. Delay on the second installment payment also, must be authorized by the Director of the Master. Further unauthorized late payments may cause the exclusion from the course, in case the Director of the Master deems it appropriate.

10. SCHOLARSHIPS

a. EACEA Scholarships

The Erasmus+ programme provides EU-funded **scholarships** to students who have been selected by the consortia. **Available EACEA scholarships for this ALA Master for the period of 4 intakes (average number per year 18) are to the following countries** (the applicants who meet the admission requirements and the eligible nationality are encouraged to apply):

- **3 scholarships for ENI South Countries**
(Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine**, Syria*, Tunisia),
- **3 scholarships for DCI Latin America - Brazil and Mexico**
- **3 scholarships for Latin America - remaining countries:** (Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Uruguay, Venezuela)
- **16 scholarships for Programme Countries: EU Countries** (Austria, Belgium, Belgium, Cyprus, Croatia, Czech Republic, Denmark, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom); **Non-EU Countries** (Northern Macedonia, Iceland, Liechtenstein, Norway, Turkey)
- **44 scholarships for Partner Countries: Partner Countries neighbouring the EU- Western Balkans (Region 1)** Albania, Bosnia and Herzegovina, Kosovo, Montenegro, Serbia; *Eastern Partnership countries (Region 2)* Armenia, Azerbaijan, Belarus, Georgia, Moldova, Territory of Ukraine as recognised by international law; *South-Mediterranean countries (Region 3)* Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine, Syria, Tunisia; *Russian Federation (Region 4)* Territory of Russia as recognised by international law.

* EU Cooperation with Syria is currently suspended due to the political situation

** This designation shall not be construed as recognition of a State of Palestine and is without prejudice to the individual positions of the Member States on this issue.

Two categories of EACEA scholarships are available.

Scholarship for students from **Programme Countries** which covers:

- Participation costs: 4,500 euros per year
- Contribution to travel and installation costs: 1,000 EUR per year
- Contribution to subsistence costs: 1,000 EUR per month for the entire duration of the ALA programme (24 months maximum). This will not be given to the scholarship holders for the ALA periods (study/research/placement/thesis preparation) spent in the country of their residence.

Scholarship for students from **Partner Countries** which covers:

- Participation costs: 9,000 euros per year
- Contribution to travel and installation costs: 2 000 EUR per year for travel costs + 1.000 EUR for installation costs for a resident in a Partner Country less than 4000 KM from the Università di Roma La Sapienza OR 3000 EUR per year for

travel costs + 1.000 EUR for installation costs (once-only) for a resident in a Partner Country 4000 KM or more from the Università di Roma La Sapienza.

- Contribution to subsistence costs: 1,000 EUR per month for the entire duration of the ALA programme (24 months maximum). This will not be given to the scholarship holders for the ALA periods (study/research/placement/thesis preparation) spent in any Partner Country exceeding three months.

The place of residence will be verified on the basis of the documents such as a residence certificate issued in accordance with the candidate's municipality normal registration rules or a certificate from the candidate's place of work, study or training issued by the employer or institution in question. Both documents must have been issued within 6 months before the ALA official deadline for student selection.

All students will sign a student / staff agreement before the start of the academic year, which will define the academic, research, financial and administrative modalities of their participation in the programme. Additionally, it will clearly states their rights and obligations during the programme and immediately upon its completion. The agreement will be signed in double copy (coordinator and grant holder copy).

- b. Consortium Scholarship.** *The Consortium scholarship consists of a fee waiver of participation costs offered to four students resulting from the ranking list and belonging to the countries of the ALA Consortium partners. Any other expenses, such as accommodation, travel, installation, insurance and subsistence are not paid by the consortium.*
- c. Other suggested scholarships.** Students can apply on their own for
 - Erasmus+ Master Loan
 - Scholarships from programme country ministries, universities, other public bodies or donators.

D. EVALUATION

Student's accomplishments are evaluated through examinations and the final presentation of a Master Thesis. Students should successfully pass examinations to complete each of the Master modules; the form of examination for each module will be specified in the course syllabus. The grades will correspond to the grading system of the hosting university.

GRADES	UC	NTUA	UNIROMA/UNINA1
A	18-20	9.5-10	30/30-30 E LODE
B	16-17	7-9	27/30-29/30
C	15	5.5-6	25/30-26/30
D	12-14	5	23/30-24/30
E	10-11	4.5	18/30-22/30

Master thesis can be undertaken only upon completion of all teaching modules and having initiated the apprenticeship.

The **Master Thesis** is connected to the activities taking place during the professional practice or can be a research or a design project. All options need to be approved by the Academic Committee. Students should clarify the hypothesis (concept) and the methodology that will lead to the final product. The thesis should be submitted with a report from the supervisor between May and June of the year the student shall be completing the master course. Final presentation should be held in summer 2022. In serious circumstances (illness or mourning) the thesis could be discussed in the fall of the same year. The **thesis** is going to be evaluated by a panel composed by at least three members (maximum 7). One of the members shall belong to the University where the thesis took place, the other is a professor specialised on the field and the third a professor from a partner university. The thesis will be marked following the local grades (see Table above). With the thesis, students should submit a report concerning their professional practice period along with the evaluation of the Associate Partner and the thesis' Supervisor stating that the student has satisfactorily completed the task and assessing his/her performance. Honours and extraordinary mentions will be awarded by the master Academic Committee to the 10% top ranked students.

E. DIPLOMA

The Diploma will be issued by Sapienza University, on behalf of the four partners according to the applicable regulation. The Diploma will carry the signature of the relevant authorities having the power for issuing University degrees in each of the partner Universities, and the official logo of the four Universities.

The EMJMD **Diploma** will be accompanied by a **diploma Supplement** that lists all the courses and the title of the thesis with their accompanying ECTS credit points and grades. Information will include training hours, language of instruction, institutions delivering the courses and all relevant details such as: ECTS system, description of the nature, level, content, context and status of the studies pursued and successfully completed.

F. INFORMATION

Contacts:

erasmusmaster.ala@uniroma1.it

EMJMD General Coordinator:

Prof. Alessandra Capuano

EMJMD Assistant:

Camelia Bucatariu

Teaching and Administrative activities of EMJMD ALA will be held in:

The School of Architecture, Piazza Borghese 9, Rome

Main Sapienza Administrative Office of the Master

DIAP Department of Architecture and Design

Address: Via Flaminia 359, 00196

Opening hours: Monday to Friday, 9.30 a.m. – 13.00 p.m.

Tel.: +39 06-32101221

Rome, 20/11/2019

F.to il Rettore
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